Ministerial Order no. 240 of 11 March 2013 on Admission and Enrolment on Bachelor Programmes at Universities (Bacheloradgangsbekendtgørelsen)

Pursuant to section 1 of Danish Act no. 319 of 16 May 1990 on Admission Regulation concerning Higher Education Programmes (Lov om adgangsregulering ved videregående uddannelser) as amended by Danish Act no. 560 of 18 June 2012, and section 8(1), section 9(3) and section 34(1) of the Danish Act on Universities (the University Act) (Universitetsloven), cf. Consolidated Act no. 652 of 24 June 2012, the following is stipulated:

Part 1
Scope

1. The ministerial order shall apply to admission requirements, admission, enrolment and leave concerning bachelor programmes (bacheloruddannelser).

Part 2
Admission requirements

2. Admission to a bachelor programme shall require prior completion of upper secondary education, compliance with specific admission requirements as well as compliance with any grade requirements.

(2) Further, admission may require the applicant to pass an entrance examination in accordance with rules laid down by the university.

3. For the purpose of this ministerial order, upper secondary education shall mean:
   1) Upper secondary school leaving examination (stx).
   2) Higher preparatory examination (hf).
   3) Higher commercial examination (hhx).
   4) Higher technical examination (htx).
   5) Examination qualifying for academic studies in connection with a vocational education and training programme (eux).
   6) Faroese upper secondary school leaving examination, Greenland upper secondary education (GU examination), Faroese higher preparatory examination, Faroese higher commercial examination, vocational upper secondary education for the higher commercial examination in Greenland, Faroese higher technical examination, vocational upper secondary education for the higher technical examination in Greenland, and the examination from Duborg-Skolen and A. P. Møller Skolen.
   7) Special upper secondary programme for non-Danish speaking pupils (GIF).
   8) Danish/French Baccalaureate (DFB), European Baccalaureate (EB), International Baccalaureate (IB), Option Internationale du Baccalauréat (OIB) and a Danish/German upper secondary school leaving examination (DIAP).
   9) A foreign examination etc. which the Danish Agency for Universities and Internationalisation has assessed as comparable to a Danish upper secondary examination.

(2) The qualifying examination for entry to the bachelor programmes in technical science (graduate engineer), food science and land surveying may also be obtained through entrance examination to the engineering programmes.

(3) The assessment of foreign examinations, cf. subsection (1), item 9, shall be carried out pursuant to the Danish Assessment of Foreign Qualifications etc. Act (Lov om vurdering af udenlandske uddannelseskvalifikationer m.v.).

4. For the purpose of this ministerial order, specific admission requirements shall mean specific upper secondary school subjects at A level (advanced level), B level (intermediate level) and C level (basic level), respectively, cf. the rules on upper secondary education or on vocational education and training.
(2) The specific admission requirements are laid down by the Ministry of Research, Innovation and Higher Education upon recommendation from the universities, cf. Appendix 1 to this ministerial order.
(3) The Danish Agency for Universities and Internationalisation shall publish any changes of the specific admission requirements on the admissions portal www.optagelse.dk. Any introduction of stricter requirements shall be subject to a minimum notice of two years before coming into effect.
(4) Where a subject is required at a specific level, cf. subsection (1), the applicant shall have met the minimum requirements for passing at such level or at a higher level in accordance with the rules on grading for the relevant upper secondary education. Where the subject comprises several grades, the requirement is met if the weighted grade point average is at least 2.0. The requirement cannot be met by rounding up.

Grade requirements

5. The university may demand that the qualifying examination must have been passed with a specific minimum examination grade point average or that individual subjects must have been passed with a specific minimum grade which is higher than the grade of 02 in accordance with the rules on grading for the relevant education.
(2) The university’s decision on the determination of grade requirements and any changes thereof shall be announced to the Danish Agency for Universities and Internationalisation, which shall publish the requirement on the admissions portal www.optagelse.dk. The determination of grade requirements and any introduction of stricter requirements shall be subject to a minimum notice of two years before coming into effect.
(3) Under special circumstances, the university may grant exemptions from the grade requirements determined by the university, cf. subsection (1).

Conditional admission

6. The university may permit admission of applicants even though the presupposed admission requirements are not met at the deadline for application. The admission shall be conditional upon the applicant, subject to further provisions set out by the university, meeting the admission requirements or supplementing his or her qualifications prior to the start of the programme or immediately thereafter to a level which, according to the university’s assessment, is comparable to the admission requirements.
(2) Where admission to a bachelor programme is expected to be restricted to a significant extent, the university may decide that conditional admission cannot take place. Any such decision made by the university shall be published on the university’s website at least one year before the decision comes into effect.

Admission on a different basis

7. The university may permit applicants to apply for admission on a different basis than the presupposed admission requirements if the applicant possesses comparable academic qualifications and if the university deems that the applicant will be able to complete the programme.
(2) Permission according to subsection (1) may be made conditional upon the applicant passing a number of supplementary tests documenting the required qualifications prior to the start of the programme at the latest.
(3) Any permission given pursuant to subsections (1) and (2) shall apply only in respect of the relevant study programme at the relevant university.

Language requirements

8. On the basis of a concrete academic assessment, the university may demand that foreign applicants or applicants with a foreign basis for admission comprised by sections 2 and 2 a of the Danish Act on Danish Courses for Adult Aliens etc. (Lov om danskuddannelse til vokse udlandinge m.fl.) must have passed the Danish proficiency test ‘Studieprøven i dansk’ or have documented equivalent Danish skills prior to the start of the study programme at the latest. For applicants with a foreign basis for admission who cannot be
registered for the Danish proficiency test ‘Studieprøven i dansk’ pursuant to the Act on Danish Courses for Adult Aliens etc., the university may only demand that the applicant must have documented equivalent Danish skills prior to the start of the programme at the latest.

(2) The university may demand that the Danish proficiency test ‘Studieprøven i dansk’ must have been passed with a specific minimum examination grade point average or that individual or all part-examinations must have been passed with a specific minimum grade which is higher than the grade 02.

(3) As concerns applicants comprised by subsection (1), first sentence, the university may decide that the requirement for Danish at A level for admission to the bachelor programmes, cf. Appendix 1, can be replaced by the Danish proficiency test ‘Studieprøven i dansk’.

(4) The requirements for Danish skills, including when the Danish proficiency test ‘Studieprøven i dansk’ must have been taken, shall appear from the university’s website. Any introduction of requirements or stricter requirements for Danish skills shall be subject to a minimum notice of two years before coming into effect.

9. Where a study programme or significant parts thereof are offered in English, the applicant shall document English skills corresponding as a minimum to a B level prior to the start of the programme at the latest. The university may stipulate that applicants must also pass a specially adapted test.

(2) The university may decide that an applicant who does not have English at B level can instead pass a test specially adapted by the university.

(3) The requirements for English skills, including when these must be documented, and which requirements are made for foreign tests shall appear from the university’s website. Any introduction of requirements or stricter requirements for English skills shall be subject to a minimum notice of two years before coming into effect.

Several upper secondary examinations

10. Where the applicant has passed several qualifying upper secondary examinations, the first examination passed only shall be applied as the basis if the examination grade point average constitutes a part of the admission requirement or is used as selection criterion, including any adjustment (bonus for early study start).

(2) Under special circumstances, the university may grant exemptions from subsection (1).

Part 3

Admission capacity

11. Pursuant to the rules on free intake, it is up to the university to decide how many students it wishes to admit to the individual bachelor programme, unless the Ministry of Science, Innovation and Higher Education fixes an annual limit on the admission capacity, cf. section 4 of the University Act.

(2) For study programmes with free intake, the university shall fix the admission capacity taking into account the possibility of offering appropriate research-based teaching using qualified lecturers and with sufficient building capacity. In this context, the university shall also take into consideration that the number of students admitted should be in keeping with society’s need for education within the relevant subject area.

12. Applicants with a master’s degree (candidatus) may only be admitted to a bachelor programme if there are vacant places.

(2) Under special circumstances, the university may grant exemptions from subsection (1).
Quotas

13. In the event that there are more qualified applicants than study places on the individual bachelor programme, the places shall be divided into quota 1 and quota 2 and, possibly, quota 3. Surplus places from quota 1 shall be transferred to quota 2, and surplus places from quotas 2 or 3 shall be transferred to quota 1. Quota 3 may only be established for bachelor programmes offered in English.

(2) Each year, the Danish Agency for Universities and Internationalisation shall lay down the size of the quotas as well as the division into quota 3, if any, upon recommendation from the university.

(3) The Danish Agency for Universities and Internationalisation may approve that the university applies a different admission system than the quota system to some bachelor programmes.

(4) The university shall publish the distribution of study places determined pursuant to subsections (1) and (2) and a different admission system, if any, pursuant to subsection (3) on its website.

Part 4

Application procedure

14. Applications for admission through quotas 1 and 2 shall be submitted electronically via the admissions portal www.optagelse.dk, unless the university has accepted that applications may be submitted in other ways, cf. the ministerial order on digital communication in connection with applications for admission to higher education programmes.

(2) Applications for admission may be made to up to eight of the admission areas appearing from the admissions portal www.optagelse.dk.

(3) The applicant shall submit the application form and enclose documentation for the basis for admission to the educational institution(s) to which the applicant wishes to apply in order of priority. Where the applicant has not received a certificate etc., documentation for the basis for admission shall be enclosed with the application at the admissions portal www.optagelse.dk prior to the expiry of the deadline for application, cf. section 15, or by a later deadline fixed by the university at the latest.

(4) Applications for admission through quota 3 shall be made in accordance with rules laid down by the university and published on the university’s website.

15. The deadline for applications to bachelor programmes shall be:

1) 15 March at 12.00 noon for applicants applying for admission through quota 2.

2) 15 March at 12.00 noon for all applicants with foreign qualifying examinations, cf. section 3(1), items 8 and 9, unless the applicants in question must apply for admission through quota 3, cf. subsection (2).

3) 15 March at 12.00 noon for applicants applying for admission to study programmes which involve an entrance examination or admission test as part of the admission requirements. The university may decide that there is also a deadline for application on 5 July at 12.00 noon.

4) 5 July at 12.00 noon for applicants applying for admission through quota 1.

(2) For applicants applying for admission through quota 3, the university shall fix the deadline for application, cf. section 24(3). The deadline for application shall be published on the university’s website.

(3) Applicants applying for admission at deadlines for admission comprised by subsection (1), items 1-3, shall be assessed according to the admission criteria in both quota 1 and quota 2. It shall be a condition for admission through quota 1, however, that the applicant has a qualifying examination which can be converted into a minimum grade point average for admission, cf. section 17(2). Applicants applying for admission for the deadline ending 5 July at 12.00 noon shall only be assessed according to the admission criteria in quota 1.

(4) Under special circumstances, the university may grant exemptions from subsection (1).
Part 5

Processing of applications

16. The university shall make decisions on the admission of the individual applicant in accordance with the rules set out in this ministerial order.

Quota 1

17. The study places in quota 1 shall be allocated to applicants with qualifying examinations, cf. section 3(1), based on a declining minimum grade point average for admission.
(2) The minimum grade point average for admission shall be
1) The examination grade point average according to the certificate for the qualifying examination adjusted in accordance with section 18 or
2) The examination grade point average of a foreign examination converted according to the 7-point grading scale, cf. section 36, adjusted in accordance with section 18.
(3) Applicants with foreign qualifying examinations which cannot be converted into a minimum grade point average for admission may only apply for admission through quota 2, cf. section 20(1), item 4.
(4) Under special circumstances, the university may grant exemptions from subsection (1).

Bonus for early study start

18. An applicant with a qualifying examination, cf. section 3(1), items 1-5, which has been completed up to two years before the year of application, cf., however, subsection (3), shall have his or her examination grade point average adjusted, cf. subsection (2), if such average is to be used as selection criterion, cf. section 17.
The time of the completion of the qualifying examination shall be the date of the issue of the certificate.
(2) The adjustment of the examination grade point average shall be carried out by multiplying the examination grade point average achieved, cf. section 36, by 1.08. One decimal shall be included in the calculation of the grade point average.
(3) The university shall extend the two-year deadline pursuant to subsection (1), cf. section 39(2), where the applicant has been prevented from commencing a study programme due to the following circumstances:
1) Compulsory military service, including service on compulsory military service-like terms.
2) Training and education with a view to as well as dispatch as a part of international operations of the Danish Defence.
3) Adoption or parental leave.
4) Long-term illness.
5) Care of close relatives who are disabled, seriously ill or dying.
6) Training for and participation in the Olympic Games or Paralympic Games as an elite or world-class athlete appointed by Team Danmark.
(4) Any extensions pursuant to subsection (3) shall be granted as full application years. An applicant may, however, not be granted more than a total of four years of extension.
(5) Where the result can be converted into a minimum grade point average for admission, an applicant with a qualifying examination, cf. section 3(1), items 6, 8 and 9, shall have the grade point average adjusted if such average is to be used as selection criterion pursuant to the rules set out in subsections (1)-(4). An applicant who can decide the time of the completion of the qualifying examination him or herself shall only have his or her examination grade point average adjusted where the teaching received and the related tests have been completed within a period corresponding to the prescribed or normal study period for the education.

19. Where it is not possible to admit all applicants with the same minimum grade point average for admission, cf. section 20, the selection shall take place by drawing lots, which shall be handled by The Coordinated Enrolment, cf. section 23, unless the university has guaranteed admission in advance to applicants with a specific grade point average or has pre-approved admission at a later point for applicants with a specific grade point average.
Quota 2

20. The study places in quota 2 shall be allocated in accordance with rules laid down by the university:

1) Applicants complying with the requirements for admission to the study programme, cf. sections 2-5, but who do not have an adequate grade point average for admission in quota 1.
2) Applicants without a qualifying examination, cf. section 3(1), but who comply with alternative requirements for admission to the relevant study programme.
3) Applicants without a qualifying examination, but who possess comparable qualifications, cf. section 7.
4) Applicants with a foreign qualifying examination which cannot be converted into a minimum grade point average for admission in quota 1, cf. section 3(3), unless the applicant in question must apply for admission through quota 3, cf. section 21.

(2) The study places in quota 2 shall be allocated following an individual assessment of the applicants. The objective, academic criteria which may form part of the assessment of the individual applicant shall be published by the university on its website. The university shall not use age or drawing of lots as selection criteria. Work experience and other activities shall as a maximum be weighted with a total period of twelve months in the criteria. Any significant changes to the criteria shall be subject to a minimum notice of two years before coming into effect.

(3) Where work experience is included in the assessment, cf. subsection (2), military service and stationing-abroad under a contract with the Danish Defence shall be included with the full contract period, cf., however, subsection (2), fourth sentence, irrespective of the fact that such contract period may not expire until after the deadline for application; however, no later than until the start of the study programme.

(4) The university’s assessment of the applicants pursuant to subsection 2 may include admission tests, interviews etc.

(5) Under special circumstances, the university may grant exemptions from its own admission rules set out pursuant to subsection (2).

Quota 3

21. The study places in quota 3 shall be allocated in accordance with rules laid down by the university to applicants with a foreign qualifying examination, cf. section 3(3), and where the applicant needs a residence permit with a view to participating in a study programme.

(2) The study places shall be allocated following an individual assessment of the applicants. The objective, academic criteria which may form part of the assessment of the individual applicant shall be published by the university on its website. Any significant changes to the criteria shall be subject to a minimum notice of one year before coming into effect.

(3) The number of study places allocated to applicants pursuant to subsection (1), cf. section 11(1), shall be fixed such that study places are earmarked for those applicants who do not need a residence permit and who are better qualified for admission to the study programme than applicants pursuant to subsection (1).

(4) Applicants satisfying the conditions set out in subsection (1) may only apply for admission in quota 3.

(5) Under special circumstances, the university may grant exemptions from its own admission rules set out pursuant to subsection (2).

Waiting list (standby places)

22. At the time of the ordinary admission, the university may specify a number of waiting list places (standby places) for which applications can be made along with the application for admission to quotas 1 and 2. Applicants for these places shall be listed on a ranked waiting list according to the same criteria as those applying in connection with admission. The university may determine that applications are only accepted to waiting lists in quota 1.

(2) The right to a study place shall lapse where the applicant on the waiting list does not accept an offer for a study place within a deadline fixed by the university.
(3) Where the applicant has not been offered a study place at the expiry of the deadline, the waiting list place shall be changed into pre-approved admission for the following year at the latest. It shall be a condition for admission in the following year, however, that the applicant complies with the specific admission requirements and the requirements for specific minimum grades in individual subjects applying to the study programme for the relevant year, cf. sections 4 and 5.

(4) Irrespective of the applicant having been pre-approved for admission, a new application shall be submitted the following year.

Coordination of admission

23. The coordination of the admission of applicants to the study programmes comprised by this ministerial order shall be handled by The Coordinated Enrolment, which is part of the Ministry of Research, Innovation and Higher Education. Other higher education programmes may be comprised by the coordination subject to agreement with the Ministry of Science, Innovation and Higher Education.

(2) Upon request, the universities shall provide the Ministry of Science, Innovation and Higher Education with the information necessary to coordinate application and registration, including information on the study programmes offered, applicants for and applicants admitted to the study programmes.

Announcement of decision

24. The university shall notify the applicants who have been accepted for admission to the university and offer them a study place by 30 July at the latest, cf., however, subsection (3).

(2) On behalf of the universities, The Coordinated Enrolment shall notify the applicants who have not been accepted for admission to any of the bachelor programmes for which they have applied by 30 July at the latest, cf., however, subsection (3).

(3) The university may notify the applicants who have been accepted for admission to the university through quota 3 and offer them a study place on an ongoing basis; however, by 1 June at the latest. The university shall inform the applicants who have not been accepted for admission to the university through quota 3 of the rejection by 1 June at the latest. The university shall inform The Coordinated Enrolment of which applicants have been admitted through quota 3 by 15 June at the latest.

(4) The right to a study place according to subsections (1)-(3) shall lapse where the applicant does not accept an offer for a study place within a deadline fixed by the university. Under special circumstances, the university may grant exemptions from this provision.

Vacant study places

25. Along with the notice of rejection from The Coordinated Enrolment, applicants who have not been accepted for admission to any of the bachelor programmes for which they have applied shall also receive information about study programmes with vacant places.

(2) The university shall lay down its own application and admission procedures, including deadlines, for admission to vacant places.

(3) In the event that the number of applicants for a bachelor programme exceeds the number of vacant places, the applicants shall be admitted according to objective criteria laid down by the university. The university shall not use age and drawing of lots as selection criteria. The selection criteria shall be published on the university’s website at the same time as the publication of the vacant places.

Part 6

Enrolment

26. The university shall enrol the student at the relevant programme level in one of the following categories:

1) Bachelor programme.
2) Module or parts thereof with a view to credit transfer to another study programme.
3) Visiting student.
(2) In the event that the applicants admitted are distributed on several dates for the start of a study programme, older applicants shall be enrolled ahead of younger applicants unless an older applicant has applied for a postponed start of the programme.
(3) In the event of several dates for the start of a programme, the university shall inform the applicants thereof and state the criterion for distribution from the time when application for admission to the programme is possible.
(4) The university may lay down detailed rules on the enrolment.

27. A student cannot be enrolled on more than one full-time study programme at a time, cf., however, section 26(1), items 2 and 3.
(2) Under special circumstances, the university may grant exemptions from subsection (1).

Change of study programme, transfer, renewed enrolment etc.

28. A student requesting a change to another bachelor programme at the same university or at another university or requesting transfer to the same bachelor programme at another university shall apply for admission in accordance with the rules set out in this ministerial order with the exception of the situations mentioned in subsection (2). The same applies to applicants who have previously been enrolled on a bachelor programme without having completed such programme, and who want to be admitted to the same bachelor programme or a new bachelor programme at the same university or at another university.
(2) Where the applicant has passed study elements equivalent to the first year of the study programme to which the applicant wishes to change or transfer, or to which the applicant wants to be admitted, the applicant shall apply for enrolment at the relevant programme level. It shall be a condition for enrolment that the study programme has vacant places. Enrolment shall otherwise take place within the framework of this ministerial order in accordance with the rules thereon of the receiving university. The university may use drawing of lots in the event of the number of applicants exceeding the number of vacant study places.
(3) Under special circumstances, the university may permit that transfer within the same bachelor programme may take place through enrolment even though the applicant has not passed study elements equivalent to the first year.

Part 7

Disenrolment

29. The university shall deregister a student who
1) has completed his or her study programme,
2) is precluded from continuing his or her studies as a consequence of the student in question having exhausted his or her examination attempts,
3) is precluded from continuing his or her studies as a consequence of the student in question having failed to comply with the rules on participation in or passing of the first-year exam on the bachelor programme, cf. the Ministerial Order on University Examinations and Grading (the Examination Order) (Eksamensbekendtgørelsen),
4) is precluded from continuing his or her studies as a consequence of the rules set out on the relevant study programme,
5) disenrols from the study programme,
6) who has been permanently expelled from the university in accordance with section 14(9) of the University Act.

30. Following deregistration according to section 29, item 1, the student cannot apply for renewed admission to or enrolment on the same study programme.
(2) Following deregistration according to section 29, items 2, 3 or 4, the university may permit the student to apply for renewed admission or enrolment, cf. however section 12. Permission shall be granted
1) where, based on a concrete academic assessment, the university assesses that the chances of the student in question of completing the study programme have significantly improved, or
2) where the content of the study programme has been significantly changed.

(3) Following deregistration according to section 29, item 5, the student may apply for renewed admission or enrolment, cf. however section 29, items (1)-(4), and section 12. Admission and enrolment shall not take place, however, until five months after the deregistration at the earliest.

(4) Where the student in question is admitted and enrolled anew, cf. subsections (2)-(3), any exams which have been passed cannot be retaken unless such exams are obsolete as a consequence of the rules set out on the study programme. The same applies to students who transfer to the same or another university. Where the examination attempts have been exhausted, the university may permit the student new examination attempts pursuant to the rules set out on the relevant study programme.

31. The university may stipulate rules on the termination of enrolment for students who have not participated actively in studies for a continuous period of at least one year. It shall appear from the rules what study activity means for the study programme.

(2) The rules on the examinations which the student must have passed pursuant to the Ministerial Order on University Examinations and Grading (the Examination Order) by the end of the second year of study shall apply irrespective of the rules set out pursuant to subsection (1).

(3) Under special circumstances, the university may grant exemptions from its own study activity requirement.

32. Students who have been deregistered for a semester, or for whom enrolment has been terminated, for parts of a semester etc., cf. section 30(3), cannot participate in examinations or tests within the study programme in the same semester etc.

Part 8

Leave

33. Students may be granted leave from a study programme in accordance with rules set out by the university, cf., however, section 34.

(2) Students cannot participate in classes within the relevant study programme during a leave period. The student cannot participate in examinations or tests within the study programme in the semester etc. during which the student is or has been on leave.

34. A university cannot grant a student leave until the student has completed his or her first year of study on the bachelor programme and has passed the examinations which, according to the curriculum, are placed in the first year of study, cf., however, subsections (2) and (3).

(2) Applications for leave shall be granted where such application is based on parental leave, adoption or call-up for compulsory military service, cf. the Danish Act on Personnel of the Danish Defence (Lov om forsvarets personel).

(3) Students entering into contract with the Danish Defence with a view to being available for dispatch abroad or entering into contract with the Danish Defence on dispatch abroad shall be subject to the rules set out in section 13 b of the Act on Personnel of the Danish Defence.

(4) Under special circumstances, the university may grant exemptions from subsection (1).

Part 9

Other provisions

35. Unless otherwise provided in other rules, the rules set out in Part 2 of this ministerial order shall apply to the admission to bachelor programmes which are offered in accordance with the rules on part-time education.
36. Grades and grade point averages pursuant to section 4(4), section 5(1) and section 8(2) shall be indicated according to the 7-point grading scale, cf. Ministerial Order on the Grading Scale and Other Forms of Assessment of University Education.

(2) Where the examination grade point average from the qualifying examination, cf. section 3(1), items 1-5 and 7, is used as selection criterion or constitutes a part of the admission requirement, the 7-point grading scale shall be used.

(3) Any conversion of grade point averages from the 13 grading scale to the 7-point grading scale shall take place according to conversion tables published on the admissions portal at www.optagelse.dk.

(4) Where the result can be converted to the 7-point grading scale, any conversion in accordance with subsections (1) and (2) for applicants with qualifying examinations, cf. section 3(1), items 6, 8 and 9, shall take place according to the conversion tables published on the Danish Agency for Universities and Internationalisation’s website.

(5) Adjustment, if any, of the examination grade point average, cf. section 18, shall be carried out after the conversion to the 7-point grading scale.

37. The Danish Agency for Universities and Internationalisation may grant permission for the university to deviate from this ministerial order on a trial basis. The duration of the trial and the reporting form shall be determined at the same time.

(2) The Danish Agency for Universities and Internationalisation may grant exemptions from this ministerial order if special circumstances apply.

38. The university’s decisions made under the present ministerial order may be appealed to the Danish Agency for Universities and Internationalisation by the party which the decision concerns (the complainant) if the appeal concerns legal issues. The deadline for submission of an appeal shall be two weeks from the day the decision is announced to the complainant.

(2) The appeal is submitted to the university, which issues an opinion. The complainant must be given the opportunity to comment on the university's opinion within a deadline of at least one week. The university submits the appeal to the Agency, enclosing the opinion and any comments made by the complainant.

39. This ministerial order shall enter into force on 14 March 2013, cf., however, subsection (2) below.

(2) Section 18 shall apply to applicants who completed their upper secondary education in 2007 and later.

(3) Ministerial Order no. 212 of 21 February 2012 on Admission and Enrolment on Bachelor Programmes at Universities (Bacheloradgangsbekendtgørelsen) shall be repealed.

Ministry of Science, Innovation and Higher Education, 11 March 2013

MORTEN ØSTERGAARD

/ Thomas Voigt Lund