**Application form inclusive CV for COST Management Committee**

With this application form you can express your interest in joining the Management Committe of a COST Action. In the template, you must also include your CV. The completed template must be sent to the Danish Agency for Education and Research via e-mail cost@ufm.dk

COST Action number Enter information here

COST Action Title/Acronym Enter information here

Name Enter information here

E-mail address Enter information here

Title Chose from the list (COST categories)

Gender Chose from the list

Place of work Enter information here

Type Chose from the list

Description of scientific qualifications and experiences related to the Action focus (max. 1200 characters)

Enter information here

Please fill out your CV at the next page.

**Declarations from applicants**

As appointed representative in a COST Management Committee (MC), I understand that;

* - I am affiliated with a Danish institution and will represent Denmark in the MC for that COST Action [ ]
* I partake actively in MC meetings and other Action-related activities [ ]
* my appointment as Danish MC representative can be reevaluated by the Danish CNC [ ]

Signature and date

**CURICULUM VITAE**

Insert CV here

The Roles and Responsibilities of a Management Committee Member

MC members are representing their country and national research community in the Action.

To this end, they are expected to:

* Attend the MC meetings and fulfill their duties regarding the management and implementation of the Action.
* Liaise with the other national representatives, to ensure a participation at MC meetings and an equal information on the Action progress.
* Encourage national participation in the Action with a focus on young researchers, and help to fill in missing positions (in working groups, etc.).
* Inform their research community and CNC on activities taking place in the country and disseminate Action results/success stories.
* Inform the CNC on any participation change (e.g. change of institution, leave/absence, withdrawal etc.) and abide by any reporting requests from the CNC.
* Inform the CNC if the person is not affiliated with a Danish institution for a period of more than three months. The CNC will then make a specific and individual assessment to determine whether the person can continue to fulfil their role as an MC member.
* Respect fundamental ethical principles as described in *Rules for COST Actions*, which can be found at COST’s website [Documents and Guidelines.](https://www.cost.eu/funding/documents-guidelines/)